



Brayton
Academy



Year 6

Transition

2023-2024





Contents

The Transition Timeline
Parents Information Evening
Transition week
Year 7 begins
Getting ready for start of term
Uniform
Equipment
Transport
Positive Discipline
Term dates
Attendance

Introduction

This booklet has been carefully put together in order to provide families of children moving into Year 7 with as much information and advice as possible so that the transition from primary to secondary education is as smooth and stress-free as it can be.

Get in Contact

Mrs J Pirie:
Pastoral and Safeguarding Lead
transition@braytonacademy.org.uk



The Transition Timeline

The information below lists all of the events that will take place between now and the start of Year 7. The events are displayed chronologically and the following pages give more information about each event.



Year 6

Transition week

Monday 10th July to Friday 14th July 2023

Year 6

Parents Information Evening

Monday 10th July

5:00 pm

Term starts

Wednesday 30th August 2023



Year 6 transition week

Monday 10th July to Friday 14th July 2023

Please note: These dates are compulsory for all students who have been allocated a place at Brayton Academy. We have negotiated these start dates with primary schools and have agreed that all students can attend significant end of year primary events.

Our induction programme covers a full school week and has been proven to help prepare students for secondary school and provide a settled start in August.

We've got an exciting and busy programme of events planned ranging from enrichment projects to resilience activities. A significant feature of the induction programme will be the resilience activities which are designed to test and develop your child.

During this time students can begin to get to know their new classmates and their form tutor properly.

This time spent familiarising themselves, will ensure that when August arrives, children are far less apprehensive about what they will face.

- Students should make their way to Brayton by 8.20 am each morning.
- Students will return home at the end of the school day at 2.30pm.
- Students should bring either a packed lunch or try a free meal in the canteen each day.
- Students should attend these days wearing their primary school uniform and they will also need their pencil case.

The academy officially finishes for the summer holidays on Friday 21st July.



Year 6 Parents Information Evening

Monday 11th July 5:00pm

The purpose of this evening will be to give you and your child an opportunity to meet with key members of staff at Brayton Academy. You'll be able to ask any questions you may have and to discuss the academy's key expectations.

There will be key presentation from the academy's Principal, Mr Moon, and an opportunity to meet your son or daughter's form tutor.

In addition to meeting your child's form tutor you will also have the opportunity to meet other key pastoral staff.

There will be an opportunity to review uniform with displays from Classroom Clothing and Kukri

By the end of the evening you will have:

- Attended a presentation by Mr Moon academy Principal, outlining the Brayton core principles and our curriculum.
- Received information regarding our Positive Discipline expectations for both parents and students.
- Know which form they have been allocated to and met their form tutor.
- Looked at uniform and PE kit.



Year 7 begins Wednesday 30th August.

The normal school day starts at 8:20am and students should make their way to Brayton Academy each morning.

At the start of each day there will be members of Brayton Academy staff on duty who will make sure your child knows where to go. We ask that parents do not come onto academy site but drop off at the academy gates.

Students will return home at the end of the academy day (2.30pm). We ask that parents collect from outside the academy gates.

Students should bring a packed lunch each day until their account is activated. Details on how to register for ParentPay will be issued when your child begins at the academy.



Getting ready for the start of term

Useful contact information:

Email for transition queries: transition@braytonacademy.org.uk

Email for general queries: info@braytonacademy.org.uk

Brayton Academy
Doncaster Road
Selby
North Yorkshire
YO8 9QS

School Contact

Telephone: 01757 707 731

(Main Reception)

Attendance Line: 01757 293 243

Email: info@braytonacademy.org.uk

Enquiries will be dealt with by the admin team and passed to the relevant person.

Other useful contact details:

Admissions Team	Pupil admissions and transfers	01609 533679
School Transport	Bus passes & general service information	01609 533693
School Meals	Apply for free school meals	01609 533693



Form groups

We always endeavour to place children in form groups with friends but please note this is not always possible. Your child maybe in the same form group as their friends but may not be in any lessons with them, please discuss this with them.

Your first point of contact will be usually be with your child's Form Tutor.

Catering facilities

The academy uses a cashless system for the children to purchase school lunches and other items. Your child will be issued with a PIN when they start term and instructions on how to create a ParentPay account to top up their balance will be sent to parents/carers.

Information on free school meals available from North Yorkshire
<https://www.northyorks.gov.uk/free-school-meals>

Children are welcome to bring a packed lunch/snacks for break. All food must be eaten in the dining hall, food is not to be eaten outside. Please note energy drinks are not allowed in the academy.

Included with this booklet is a form to indicate if your child has any dietary requirements/allergies. If appropriate please complete the form and return the academy clearly marked for the attention the Catering Manger.

Please ensure that any items brought into school do not contain NUTS.



Academy Uniform

Brayton Academy blazer with logo*.

Plain white long sleeved or short sleeved shirt with formal collar and top button (no fashionable cuts).

Black socks with trousers or black tights with a skirt.

Boys: Traditional plain black full-length trousers.

Girls: Traditional plain black full-length trousers or plain black knee length skirt with a pleat. **Please note if wearing a skirt black tights must be worn socks are not permitted.**

Please note: Trousers must not be of a skinny style and must cover ankles – cropped styles are not permitted.

Skirts must be knee length.

Brayton Academy Tie*: KS3 (Y7, 8 and 9) Green & Blue; KS4 Y10 & Y11) Red & Blue.

Plain black school shoes (which can be polished) – no Velcro.

Navy blue jumper (optional) – with or without logo - to be worn underneath the blazer*.

*Branded items are available to purchase from Classroom Clothing Selby
Telephone: 01757 700577

<http://www.classroomclothing.co.uk/>



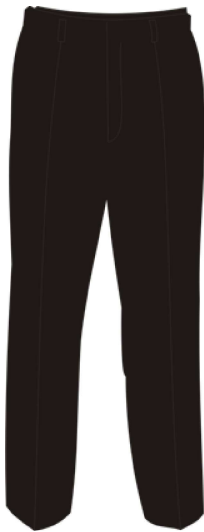
Academy Uniform



White long sleeved school shirt



White short sleeved school shirt



Traditional plain black school trousers
(not 'skinny' or 'ankle-grazing')



Plain black knee length school skirt with pleat



PE Uniform

Boys' PE Kit (Compulsory)

Kukri Brayton Academy gym t-shirt, **Kukri** shorts and **Kukri** socks.

Girls' PE Kit (Compulsory)

Kukri Brayton Academy gym t-shirt, **Kukri** shorts or **Kukri** navy gym leggings and **Kukri** socks.

Boys' PE Bundle

Sizes: Age 9/10, 11/12, 13/14, XS, S, M, L



Girls' PE Bundle

Sizes: Age 9/10, 11/12, 13/14, XS, S, M, L



There are additional optional kit items such as:

Navy blue track pants: This item must be purchased through the **Kukri** website.

Lower base layers: items are available through **Kukri** but can be purchased from other retailers. Base layer must be **plain navy blue** or **plain black**.

Upper base layer: items are available through **Kukri** but can be purchased from other retailers. Base layer must be **plain navy blue** or **plain black**.

¼ Zip Up Jumper: this item must be purchased through the **Kukri** website



PE Uniform

Ordering Instructions

You must order your child's PE Kit via The Brayton Academy website, and then click on the 'Buy Brayton PE Kit' link which will direct you to the Brayton Academy landing page on the Kukri Sports website.



SIZE GUIDE

Mens/Unisex Size	2XS	XS	S	M	L	XL	XXL	3XL	4XL
To Fit Chest	34"	36"	38"	40"	42"	44"	46"	48"	50"
To Fit Waist	28"	30"	32"	34"	36"	38"	40"	42"	44"
Inside Leg	32"	32"	32"	32"	32"	32"	32"	32"	32"

Women's Size	6	8	10	12	14	16	18	20	
To Fit Chest	30"	32"	34"	36"	38"	40"	42"	44"	
To Fit Waist	24"	26"	28"	30"	32"	34"	36"	38"	
Inside Leg	30"	30"	30"	30"	30"	30"	30"	30"	

Unisex/Boys Size	9/10	11/12	13/14
Age	9/10yrs	11/12yrs	13/14yrs
Height	55"	60"	64.5"
To Fit Chest	28"	30"	32"
To Fit Waist	25"	26"	27"

Unisex/Boys Size	YS	YM	YL
Age	11yrs	12yrs	13yrs
Height	57.5"	60"	62"
To Fit Chest	29"	31"	33"
To Fit Waist	25"	26"	27"

Girls Size	9/10	11/12	13/14
Age	9/10yrs	11/12yrs	13/14yrs
Height	55"	60"	64.5"
To Fit Chest	28"	30"	32"
To Fit Waist	24.5"	25"	26"

Girls Size	YS	YM	YL
Age	11yrs	12yrs	13yrs
Height	57.5"	60"	62"
To Fit Chest	28"	30"	32"
To Fit Waist	25"	26"	27"

IMPORTANT - Personalised initialled items cannot be exchanged or refunded. Non personalised initialled items may be exchanged.



Uniform expectations

All students must wear plain black shoes* that have no logos or white/coloured/metallic decorative elements. Boots and trainers are **NOT allowed**. Backless footwear is inappropriate and can be a health and safety issue in some classroom environments.

School shirts and blouses must fit properly and **must have** a top button and full collar. School trousers are not to be 'skinny' fit and school skirts must be pleated, knee length and be worn with black tights. Linen trousers, black denim or fitted, legging-type trousers are not acceptable.

Jewellery is not allowed in the academy for any student at any time. A single watch may be worn. Any jewellery confiscated will be placed in an envelope and stored securely. It will only be returned to pupils on the following Friday at 2:30 pm and a detention will be issued. Smart watches are not permitted.

Without exception, all make-up is banned in KS3 (Years 7,8 and 9). This includes nail varnish and false nails.

Coats and other outdoor clothing must not be worn inside the academy building.



Uniform expectations

Students are only allowed to have natural hair colouring bright blondes, greens, blues, reds, silver-shades **etc. are not allowed.** Inappropriate fashion hairstyles are also not allowed. These include, very short 'crew-cut' hairstyles, extreme styles, decorative shaved elements and motifs. A thin black headband may be worn. Please note decorative or coloured hair accessories are not permitted.

Please be aware:

Students who arrive at the academy with incorrect uniform will be removed to isolation immediately.

Brayton Academy does not accept notes from parents or carers explaining issues relating to uniform. If your child arrives at the academy without the correct uniform or hairstyle, for whatever reason, **they will be removed to isolation until the uniform or hairstyle has been corrected.** An exception would be considered in light of a serious medical reason **but only, when a member of the pastoral team has seen a letter from a doctor, physiotherapist or other medical specialist to confirm that reason.**

Confiscated items will be returned to pupils at 2:30 pm on the Friday that follows the confiscation. Items can be collected from Reception. Where an item has been confiscated because it is deemed to be dangerous or that it poses a risk to pupil safety (sharp objects, laser pens etc.), **the item will only be returned to a parent or carer.**



Uniform and Equipment



(These images are only representative examples of appropriate school shoes)

When buying school shoes and bags, please be aware of the following:

Black trainers or pumps of any kind are not permitted as uniform shoes. School shoes must be plain black with no motifs, coloured stitching or coloured/metallic areas.

Boots are not permitted as uniform shoes for boys or girls. The red line on the images above indicates how the top edge of the shoe should fit under the ankle bone.



(These images are representative examples of appropriate school bags)

A student's main school bag must be large enough to properly carry an A4 ring binder. Smaller bags are not appropriate as a main school bag. 'Handbag' or 'purse' type bags for girls are not appropriate as a main school bag.

Students arriving at the academy with incorrect footwear or bag will be removed to isolation.

General Note: Outdoor clothing (coats, scarves, gloves etc.) may be worn outside the building but must not be worn inside the building.



Basic equipment all students must have:

All students must have the basic equipment to support their learning in the classroom:

Pencil case.

Black or blue ball-point pens.

HB pencils.

Eraser.

Pencil sharpener.

Compass.

Protractor.

Highlighter.

Glue stick.

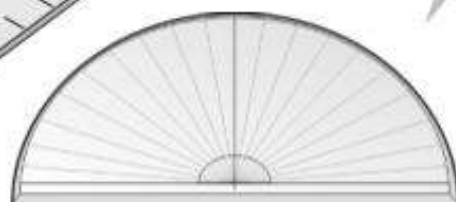
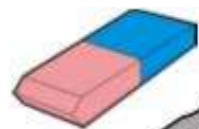
30cm ruler.

A purple biro.

English dictionary and French Dictionary










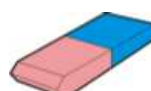














Scientific calculator.

Ear phones.









Uniform and Equipment Checklist

Item		Tick when purchased	Item		Tick when purchased
A school blazer			P.E. trainers		
White shirt or blouse			Pencil case		
School tie			black or blue ball-point pens		
Black school trousers or skirt			HB pencils		
Plain black belt			Eraser		
Black school shoes			Pencil sharpener		
School bag			Compass & Glue Stick		
P.E. polo shirt (boys or girls)			Protractor		
Navy shorts (Optional track-suit bottoms)			30 cm ruler		
Navy sports socks (plain)			Purple ball-point pens (not felt tipped pen) highlighters		
Optional base layers			Pocket English dictionary		
Football/rugby boots			Earphones & Scientific calculator		



Transport

Brayton Academy has a wide catchment area with students attending from around Selby, Brayton and the surrounding villages and there are many different ways to travel to the academy to make sure that you arrive safely and on time. The table below is designed to help you with some of the different transport methods available and the following page provides details about the school buses.

	On foot	Many of our students live within a mile of Brayton and use this to their advantage by taking the healthy option and walking to the academy. Being aware of the dangers associated with busy road networks like the Doncaster Road and practicing good road safety is the key to enjoying this practical transport method.
	Cycle	A growing number of our students cycle to the academy, taking advantage of the bicycle sheds at the side of the academy. We do ask that students wear cycle helmets whilst cycling to and from school and they also bring personal locks to chain their bicycle to the secure shed area.
	By car	Please drop your child outside of the academy site, please do not enter the academy gates. When dropping of students parents/carers should not use the academy entrance as a turning area.
	By bus	School buses are provided by North Yorkshire County Council – please see following page for more details.



Buses

Academy transport is provided by North Yorkshire County Council. All information including bus passes will come directly from North Yorkshire.

Please contact North Yorkshire if you have any queries with home to school transport.

The number to contact School Transport is: 01609 780780
or email: schooltransport.services@northyorks.gov.uk

To check if your child is eligible for school transport please call: 01609 566679

The following site will provide you with all the details you will need.
<https://www.northyorks.gov.uk/school-transport-reception-year-11-children>

If you have any concerns or worries regarding buses, please contact the academy on: info@braytonacademy.org.uk

Please note the academy does not issue bus passes and has no input into the process.



Positive Discipline

Rewards

Rewards are designed to encourage positive behaviour and attitudes towards learning.

Positive Discipline (PD) is exactly that; positive. The aim of Brayton's students is to achieve and succeed. Effort, achievement, resilience and success are recognised in a number of different ways.

All teaching and many non-teaching staff are provided with **stamps** and these will be awarded in a lesson or around the academy for good, very good or excellent effort or achievement, answering questions or just being helpful. Stamps add-up and turn into **certificates**.

Alternatively, students may wish to save their stamps and if they have not spent a day in isolation, had an exclusion or Head of School's detention during the year, they will be eligible to go on one of the annual reward trips in September.

Positive pupil performance will also be rewarded through:

- Subject and form tutor postcards
- Trips and tickets
- Pizza Parties and Cinema Experiences
- Positive phone calls home
- Annual Awards Ceremonies



Behaviour Policy

Around the Academy Rules

- Be polite and show respect for other people.
- Do as you are told by all staff – **first time, every time.**
- Wear your academy uniform correctly at all times.
- This is your academy; look after it. Look after property and put all litter in the bins.
- Eat and drink in the right place at the right time.
- Walk around the academy sensibly & quietly and keep to the left.

Classroom Rules

- Arrive on time, fully equipped and ready to work for each lesson.
- 10 second protocol to silently prepare for work.
- Do as you are told by all staff— **first time, every time.**
- Listen carefully when the teacher or another person is talking.
- Put your hand up and wait for permission to speak.
- Always try your best without disturbing others.
- Stand in silence at the end of lessons until you are dismissed.
- Always do your homework properly and hand it in on time.

Further details of the academy's expectations of behaviour are listed in greater detail in the student planner and on the academy website.



Behaviour Policy

By following these rules students will be equipped and prepared to learn and allow others to learn and teachers to teach. These rules also govern the way we should all behave in the academy between lessons and at breaks and lunchtime.

We believe that students who maintain these rules will be able to work together for success and can be rewarded accordingly.

When students misbehave they can expect escalating consequences from a verbal warning to a detention. Repeated misbehaviour which disrupts the learning of others will lead to removal from lessons and time in isolation. Certain behaviour will never be acceptable and will result in a fixed-term-expulsion.

These include: Verbal abuse, violent behaviour, intentional damage/vandalism to property or buildings, repeated defiance.



Positive Behaviour - Consequences

Most young people need clear guidelines in terms of what is considered to be acceptable behaviour. We have written a clear set of classroom and around academy rules. These rules can be found in the student planner and on the academy website. At times we have to accept that people will not behave or work in an acceptable manner. Please take time to read and consider:

- In the first instance of misbehaviour a 'verbal warning' will be given. This gives the students a chance to rectify their behaviour.
- If misbehaviour continues after a verbal warning has been issued, a written comment will be put into the student planner.
- 3 negative written comments in a subject or around school per half term will result in a school detention. If three written comments are gained within 1 lesson in a day, the students will be moved room and given a detention.
- Failure to attend a detention will lead to a Headteacher's detention. Continued missed detentions will result in isolation.
- 8 negative comments within a single week will result in a student being placed in Headteacher's detention. 12 negative comments within a single week will result in isolation.
- Any student who is particularly disruptive and/or refuses to follow the classroom or around school rules will be given 10 seconds to cooperate and if not will be removed to isolation for a period of time.
- If a student continues to disrupt the learning of others in isolation, a fixed term of exclusion from school will be considered.
- Students failing to complete the required work set during their expulsion, will spend a period of time in internal isolation. In isolation there will be a bank of work covering all areas of the curriculum and the quality of work produced by each student will be monitored closely.



Positive Behaviour - Consequences

- Students who are rude to a member of staff, or are defiant (refuse to do what they have been asked), will be **placed in isolation or excluded from the academy**.

We expect that these sanctions will apply to very few students and the great majority will be working hard at the academy and enjoying receiving the rewards and benefits that go with such an approach.



Other Expectations

ICT Policy

To have access to the Internet students must follow the following rules;

- Students must not share their password with anyone else.
- Students must not download anything that is sexist, racist, indecent or abusive.
- Students must not download any screen saver, program or game without permission from an authorised person.
- Students must not do anything that may damage or harm the school ICT system.
- Students should only use sites and materials that are appropriate to their schoolwork.
- Students are responsible for any e-mail they send and for contacts made which may result in emails being received.
- Students must not send anonymous messages or forward chain letters.
- Students must respect rules regarding the copyright of materials.
- Students must not purchase anything over the Internet
- Students must not use the Internet to make money, for a political reason or for advertising.



Other Expectations

All Internet use is monitored and reported to the Principal.

Failure to comply with the rules could result in removal of all network rights, and you will be charged for any malicious or deliberate damages to equipment.

Rules about mobile phones

We recognise that mobile phones may be necessary before and after school for some of our students, but students **must have phones turned off** and in their bags from the moment they enter the academy site until the end of the academy day.

If a mobile phone is seen or heard it will be confiscated (with SIM card) and returned at the end of the academy week i.e. Friday at 2.30pm.



Attendance

All students should strive for 100% attendance at all times; attendance should not drop below the academy target set for this academic year of 98%.

Things you should know about our attendance expectations:

- Ensure your child attends the academy regularly, on time and be aware of your legal responsibilities.
- Ensure you contact the academy immediately whenever your child is unable to attend, using the dedicated attendance telephone number 01757 293243
- Provide a written note in your child's planner when they return to the academy.
- Ensure your child is appropriately prepared for the day.
- To respond to any messages in your child's planner regarding attendance.
- To contact the academy in confidence whenever there is a problem concerning attendance or punctuality.
- To respond to the appropriate person regarding letters of concern immediately.
- To make every effort to arrange dental and medical appointments before or after the academy day where possible and provide us with evidence of the appointment. If the appointment is unavoidable the academy expects your child to attend before/after the appointment. A full day's absence will not be authorised for a medical appointment.
- That telephone contact numbers are available and if changed, the academy is informed immediately.
- If a student is late to the academy and after school detention will be issued.
- **Not to arrange a holiday in term time:**
Due to legislation introduced by the Government you will be aware that we no longer authorise any holiday during academy time and a fixed penalty fine of £60.00 may be issued by the Authority to each parent/carer.
Students intending to come to Brayton , whose attendance is a concern at primary school, may have their attendance monitored during the first half term at the Academy.

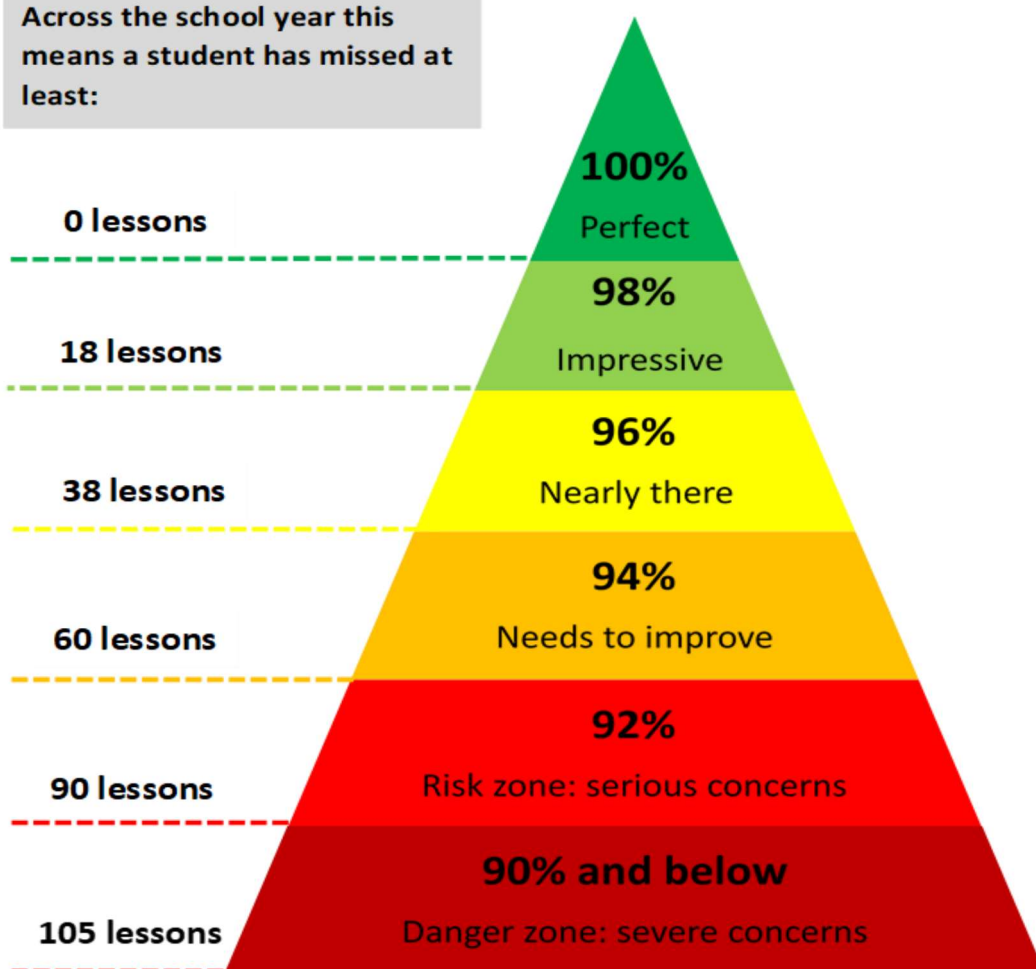


Attendance

Please be aware that any pupil, who does not meet the Brayton Academy's minimum attendance expectation of 98% may not be invited to attend rewards trips.

Attendance at school is a priority for us. We want to give all our student's the best start in life, and we know that education and support from school can help to do this.

Across the school year this means a student has missed at least:



Maximise your potential – attend school everyday

Students across the Rodillian Multi Academy Trust at this level of attendance have historically achieved:

Significantly above national average progress
Above national average progress
National average progress
Below national average progress
Significantly below national average progress
Very significantly below national average progress



Term dates 2023-2024

Holiday	School Closed From	School Re-opens On
Autumn term begins	N/A	Wednesday 30 th August 2023
Autumn mid-term (2 weeks)	Monday 23 rd October 2023	Monday 6 th November 2023
Christmas Holiday	Monday 25 th December 2023	Tuesday 8 th January 2024
Spring mid- term	Monday 12 th February 2024	Monday 19 th February 2024
Easter Holiday	Monday 25 th March 2024	Monday 8 th April 2024
May Day Bank Holiday	Monday 6 th May 2024	Tuesday 7 th May 2024
Spring Bank Holiday	Monday 27 th May 2024	Tuesday 28 th May 2024
Summer mid-term	Monday 17 th June 2024	Tuesday 25 th June 2024
Summer term ends	Monday 22 nd July 2024	N/A

Teacher Training Days 2023 – 2024

Tuesday 29th August 2023

Monday 24th June 2024

Monday 22nd July 2024

Tuesday 23rd July 2024



Notes



Brayton Academy
Doncaster Road,
Brayton,
Selby, North Yorkshire
YO8 9QS

www.braytonacademy.org.uk
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01757 707731

